

## DIES National Multiplication Trainings (NMT)

2017-2018

### Application Form

This document is for information purposes only. The form needs to be filled in online at <http://www.dies-nmt.org/>. Application deadline is **25 August 2017 at 12:00 CET**.

For any questions, please kindly contact Center for Quality Development at University of Potsdam at [nmt@uni-potsdam.de](mailto:nmt@uni-potsdam.de).

#### Part I Information on the training committee

**\*Note:** Application by the institution means that it is supported by your institution. In this case, the institution will receive the funding for the NMT and will report to University of Potsdam.  
Application of an individual means that you apply as an Alumna without institutional affiliation and support. Should the main applicant apply as an individual a case by case handling of funding will need to be discussed.

Main Applicant	Name	
	Function	
	Institution	
	Department/Unit	
	Email	
	Office Phone	
	Mobile Phone	
	Application type*:	<input type="checkbox"/> Institutional <input type="checkbox"/> Individual
	DIES alumni	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, please specify which DIES training/trainings you attended and the year.	

	Your English language skills: Indicate competence on a scale of 1 to 5 (5=excellent; 1=basic)	
	Reading	Speaking                      Writing
Experience in holding workshops and training:		
Applicant two	Name	
	Function	
	Institution	
	Department/Unit	
	Email	
	Office Phone	
	Mobile Phone	
	Application type*	<input type="checkbox"/> Institutional <input type="checkbox"/> Individual
	DIES alumni	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, please specify which DIES training/trainings you attended and the year.	
	Your English language skills: Indicate competence on a scale of 1 to 5 (5=excellent; 1=basic)	
Reading	Speaking                      Writing	
Experience in holding workshops and training:		

Applicant three	Name	
	Function	
	Institution	
	Department/Unit	
	Email	
	Office Phone	
	Mobile Phone	
	Application type*:	<input type="checkbox"/> Institutional <input type="checkbox"/> Individual
	DIES alumni	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, please specify which DIES training/trainings you attended and the year.	
	Your English language skills: indicate competence on a scale of 1 to 5 (5=excellent; 1=basic)	
Reading	Speaking	Writing
Experience in holding workshops and training:		
Applicant four	Name	
	Function	
	Institution	
	Department/Unit	
	Email	
	Office Phone	
	Mobile Phone	
	Application type*:	<input type="checkbox"/> Institutional <input type="checkbox"/> Individual
	DIES alumni	<input type="checkbox"/> Yes <input type="checkbox"/> No

	If yes, please specify which DIES training/trainings you attended and the year.		
	Your English language skills: Indicate competence on a scale of 1 to 5 (5=excellent; 1=basic)		
	Reading	Speaking	Writing
Experience in holding workshops and training:			
Please specify who will attend the "Training of Trainers" Workshop in Potsdam, Germany if your application is selected.			
Name of Invitee to "Training of Trainers" <sup>1</sup>			

## Part II Information on the training

Name of the training activity			
Country of implementation			
Proposed dates for presence-phase workshops	Preferred dates workshop 1	from	to
	Preferred dates workshop 2	from	to
	Alternative date for Workshop 1	from	to
	Alternative date for Workshop 2	from	to
<b>Experts</b>			
Please <b>contact and coordinate with the experts</b> beforehand and indicate the detailed information below. Please make sure that the experts are available on your proposed workshop dates.			

<sup>1</sup> Visa Application to Germany: You need to apply for an appointment online at the Germany Embassy in your country before you go to the Embassy to submit your documents for the visa application.

European expert	Name	
	Function	
	Institution	
	Department/Unit	
	Email	
	Telephone	
	Is (was) he/she a DIES expert?	Yes                  No
	If yes, from which DIES Training?	
Regional expert or national expert	Name	
	Function	
	Institution	
	Department/Unit	
	Email	
	Telephone	
	Is (was) he/she a DIES expert?	Yes                  No
	If yes, from which DIES Training?	
Please specify why the experts have been chosen.		
<p style="text-align: center;">Viewing Sample</p>		
If you are planning to use resources of your institution, please specify.		
<p>Information: If the higher management supports your application including a contribution (e.g. seminar rooms, dinners, working time etc.), it will be considered as an asset for selection. Please add a <b>letter of commitment</b>.</p>		

If you are planning to collaborate with other external partners/organisations, please specify.

If you have further comments or notes, please indicate below.

Please hand in your application online under <http://www.dies-nmt.org/> until **25 August 2017** at 12:00 CET at the latest. Should there be any questions when filling in the forms, please feel free to contact us at [nmt@uni-potsdam.de](mailto:nmt@uni-potsdam.de).

Viewing Sample